

# Oak Grove School Drop-off and Pick-up Procedures

	<b>Drop-Off</b>	<b>Pick-up</b>
<b><u>BUS</u></b>  <b>ONLY buses will be allowed in the circle drive during drop-off and pick-up times.</b>	Bus will drop-off in the circle drive. Students will either: <ul style="list-style-type: none"> <li>● Go directly to breakfast or</li> <li>● To the gym to their assigned spots.</li> </ul>	Bus will pick-up in the circle drive. <ul style="list-style-type: none"> <li>● K-5 Students will be escorted to the bus by a classroom teacher.</li> <li>● 6-8 Students will walk to the buses on their own being respectful of the K-5 students.</li> </ul>
<b><u>Walkers</u></b>  <b>Students should not arrive till 8:30 a.m if not eating breakfast.</b>	Walkers will enter through Door #2 (the main entrance). <ul style="list-style-type: none"> <li>● Students will either go to breakfast or the gym to their assigned spots.</li> </ul>	<ul style="list-style-type: none"> <li>● Walkers will be dismissed through Door #2. K-5 students will be escorted to the door.</li> </ul>
<b><u>Car Riders</u></b>  <b>ALL car riders will be dropped off at Door #8. ALL car riders will be picked up at Door #3.</b>  <b>Students are encouraged to not not be dropped off till 8:30 a.m if they are not eating breakfast.</b>  <b>Students eating breakfast can enter the building at 8:05 a.m.</b>	<b>ALL car riders will be dropped off at DOOR 8. Located on the south west corner of the building.</b> <ul style="list-style-type: none"> <li>● When entering the circle drive there will be two (2) lanes for drop-off. Please be on the lookout for students crossing traffic.</li> <li>● Students going to breakfast will walk to the cafeteria to purchase breakfast.</li> <li>● Students not going to breakfast will to the gym to their assigned spots.</li> </ul>	<b>ALL car riders will be picked up at DOOR 3, west cafeteria doors.</b> <ul style="list-style-type: none"> <li>● Enter the same way you do in the a.m. and circle around to Door 3 and wait in line.</li> <li>● Please move forward if asked to move. We will get your students out to you as soon as they are there. Please be prepared to state the student names you are picking up to assist staff in getting them to the car quickly.</li> <li>● Please do not get out of your car and come to the door to pick up the students. For their safety and yours they will not be dismissed till everyone has been dismissed if you are not in the pick up line</li> </ul>